

# Welcome to the Troop 2020 Phonebook Event!!!!

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Each Spring & Fall, Troop 20/20 Scouts and their families, deliver phone books throughout the town of Vernon and sometimes in neighboring towns as well. This is always a very big and important event for our Troop and requires everyone to participate. This year we will be delivering in Vernon, South Windsor, Ellington & Manchester.

Please refer to the t2020.org website and watch for announcements through email & facebook for additional information.

## How does the process work?

- First - the phone books need to be bagged.  
Scouts along with friends and family gather at a designated spot. When they arrive, they will see tables set up with a supply of phone books and bags. The volunteer takes 1 of each type of phone book and inserts it into the bag. (bound side to bottom of bag). Tie a double knot (if you don't know how, please ask) and Voila! You have a complete set of phone books that will be delivered. Place the bagged phonebooks in a pile at the end of the table.
- Scouts will come around and remove the bagged books and place them on a pallet.
- Once majority of the phone books have been bagged, stacked on pallets and shrink wrapped, delivery can begin.
- A member of Troop 2020 will have a sign out sheet for the various routes.
- Each route sheet will show the location of the route, the number of stops and the number of phone books for that particular route.
- Routes taken will be signed out. When route is completed, please sign the route sheet and place in completed box.

**Please pay attention to the following delivery procedures!!!**

**Read carefully as these instructions are important!**

## The following delivery rules must be followed:

- **Door to Door Delivery** - In the event your route requires delivery to a residence front door, place the phone book on the step to the side where the door hinge is. This is to prevent someone from stepping out of a residence and possibly tripping over the phone books. If a resident tells you they do not want the phone book, politely let them know that this is a Boy Scout Troop 2020 community service event. If they continue to object, be polite and say Thank You anyways.
- **Rural Delivery** - Some mailboxes are on the street. If there is a hook on the post that supports the mailbox or the newspaper box next to it, neatly hook the phonebook bag on the hook. If no hook, lay the bag neatly in front of the mailbox.
- **Do not leave books in a driveway** - Books must be delivered by front door or on hook. Do not put phonebooks in mailbox as mailboxes are the property of the U.S. Post Office and are for mail only. We could be assessed a fine if we break this law.
- **Use common sense while delivering** – Do not put yourself in harm's way. Ie: vicious dog. Please note the house that you are unable to deliver to in pencil and the book will be delivered by an adult Troop member.
- ***All phone books for the routes given to Troop 2020 must be properly delivered or the Troop will not get paid!!***
- We need to ensure all books are delivered and all routes are complete. Once the phone book coordinator has made that confirmation, they will notify the phone book company.
- The phone book company does do random calling to their customers to check if they received their phone book.
- If you have any questions please ask! There are many Troop members who will be happy to help so that we can all succeed with this event.

**Troop 20/20 thanks you for your efforts!**