

## Troop 20/20 Leadership; Troop / Committee Positions

<u>Position</u>	<u>Person</u>
<b>Scoutmaster</b>	Bill Magnotta
Assistant SM	Pete Bradshaw
Assistant SM	Dan Nevelos
Assistant SM	Steve Westerberg
<b><i>Assistant SM</i></b>	<b>Open!</b> / (see below)
Committee Chairman	Steve Houghtaling
<b><i>Troop Storemaster</i></b>	<b>Open!</b> / (see below)
<b><i>Store &amp; Inventory Coordinator</i></b>	<b>Open!</b> / (see below)
Treasurer +	Mike Pezzetti
Logistics	<b>Open!</b> / (see below)
Fundraising Chair	Jason Lipman
<b><i>Fundraising Assistant</i></b>	<b>Open!</b> / (see below)
Returnables CEO	Gregg Tolman
WebMaster (& Staff)	Becky Nevelos
Camping Coordinator	
<b><i>Campout Leader(s)</i></b>	<b>Open!</b> / (see below)
<b><i>Parent Campout Volunteers!</i></b>	<b><u>Openings!</u></b> / (see below)
Activities Coordinator	Tim Kiessling
<b><i>Advancement Chair</i></b>	
<b><i>Assistant Advancement Chair</i></b>	
Summer Camp Coordinator	Karen Yenko & Nikki Tolman
Quartermaster	Ralph Webber
<b><i>Troop Equipment &amp; Inventory</i></b>	<b>Open!</b> / (see below)
Hospitality Coordinator	Sue Bassick
Recruiting Chair	Pete Bradshaw
<b><i>Alumni Coordinator</i></b>	<b>Open!</b> / (see below)
<b><i>Merit Badge Counselors</i></b>	<b>Some Openings</b> (always needed)
<b><i>Troop Committee Members</i></b> (Thank You); Robert Magnotta, Jan Peacock	
<b><i>Unit College Scouter Reserve</i></b> ; Gavin Houghtaling, Colton Labrecque, Mason Titus	

(see next pages for descriptions)

**Openings / Descriptions - Troop 20/20 Leadership; Troop / Committee Positions**

**Positions / Responsibilities**

**Returnables CEO** Work w/ Scoutmaster, Leaders, Committee Members, & Senior Scouts to; coordinate the monthly collection & processing events, control product quantity inventory by scheduling redemptions, negotiate ALDI's Banana Boxes recovery, setup in-between pick-ups, ...

**Assistant SM** Work w/ Scoutmaster & Senior Scouts / Leaders to provide guidance & suggestions for; Meetings, Campouts, Merit Badges, Volunteer Activities, Patrol Organization, ...

**Troop Storemaster (& Assistant)** Run the Troop Store during each of our Court of Honors (& sometimes in-between). Collect Annual Dues, due before the Fall Court of Honor. Inventory of the Troop Store Apparel & Personal Equipment. Coordinate Equipment Orders if Scouts / Parents want to order Essential Equipment through our Troop Discount at Campmor.

**Store &**

**Inventory Coordinator** Take & Keep Current the Troop Apparel Inventory. Coordinate with the Committee Chairman / Troop Storemaster (Steve Michaud) and Treasurer (Mike Pezzetti) any; Inventory Needs, Orders, Payments (including from Scout Accounts), or "special requests".

**Troop Equipment &**

**Inventory** Take & Keep Current the Troop Equipment Inventory. Coordinate with the *Quartermaster* (Ralph Webber) and *Treasurer* (Mike Pezzetti) to Acquire any; Inventory Needs, or submit proposals to the *Troop Committee*...

**Campout Leader(s)** Each Campout needs to have an adult leader (could be a Troop Leader, or Committee Member, or Parent Volunteer) to be "In-Charge" & work with the Camping Coordinator and help to organize the campout needs; equipment, activities, Adult Menu / Food Shopping / Cooking / Troop Supplies (i.e. Mountain Pie fixings if planned as an activity).

**Parent Campout Volunteers!** Help on Campouts

**Phone-Books Assistant** Work w/ Phone-Books Chairman to Coordinator & arrange all activities Phone Books. Delivery Route Sorting & Distribution, Scout Attendance, phone-books transportation assistance, ...

**Alumni Coordinator** Maintain & formulate our Scouts, Families, & Friends Alumni Listing & formulate Communications with them. We have had some great events & support from them in the past!

**Merit Badge Counselors** OPEN (always need) based on your interests & specialties

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*Activities Coordinator* (currently **Tim Kiessler** thanks for keeping this alive Tim!)  
Makes all the arrangements for the Troop's Activities including; Campouts, Events, Camporees, ... Coordinates when & where the activities will be for each scouting season year, then; make timely reservations, coordinate the payments as necessary, transportation arrangements (Ferry to/from the Islands), Campsites,...

*Advancement Chairperson* (currently **Steve Houghtaling** thanks for keeping this current!) Responsible for all aspects of Scouts' Advancements, including but not limited to; Scout progress reports, Updating the Scouts' accomplishments in their Scout Handbooks & in the Computer Advancement Program, Document Scout Event Participation (including Weekly Meetings), report out to the committee on Scouts' Progress, conduct & coordinate for Scouts' Board-of-Reviews, Badge & Patch Purchases including auxiliary cards & awards, Present Scouts' achievements at the periodic Troop Court of Honors, ...

*Assistant Advancement Chairperson*  
(sharing Advancement Chair's Scoutbook Management)

*Summer Camp Coordinator* (recently **Karen Yenko & Nikki Tolman** thank you for another year!) Coordinate the Key Dates / Actions with Troop Communications Coordinator & WebMaster, Record/Track; Sign-Ups, Deposits & Payments, Medical Forms (also collect & Review for FAQs & omissions), General Summer Camp Communications,...

*Quartermaster* (currently **Ralph Webber** thanks for doing this!)  
In charge of the Troop's Equipment & Belongings. Most "Importantly" to account for **the return** of all Troop Equipment utilized on any particular Campout, including condition & completeness inspections (Patrols are required to report wear & damage upon return so that actions can be taken to rectify) including cleanliness! Tents; Dry & Complete, Cook & Chef Kits Clean & Complete. Inventory, condition, quantities, replenishment & replacement recommendations to the Troop Committee. Work with the Campout Leader(s) and Patrols to document & supply their campout needs for equipment, fuel, supplies as necessary. THANK YOU

*Hospitality Coordinator* (currently **Sue Bassick** thanks to you Sue!)  
Coordinate Troop "Events" Including, Court of Honor Food Coordination along with the Paper Goods & Serving Utensils,...

*Recruiting Chairperson* **Pete Bradshaw** Thank you!  
Maintain & formulate Recruitment for our Troop. Communicate and work with the Cub Scout Packs / Coordinator to recruit Scouts...

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**(Continued)**

***WebMaster (& Staff)*** Maintain & Update our Troop WebSite T2020.org, by work w/ Troop Committee & Chairman to keep it current and up-to-date. Most Importantly our Current Events Information, Calendar, Permission Slips, and Communications / Communications / Communications! “Freshen Up” the other areas...

***Communications Coordinator (Specialist)*** Coordinate Troop Communications with the Troop WebMaster (blog) & Committee Chair (facebook?) and formulate ways to reach the Troop Leadership and “all” Troop Scouts & Family Members...

***Camping Coordinator*** Work w/ WebMaster to coordinate the Campout Roster (don’t forget about any Senior Troop Leaders), including any Parents attending. Collect the campout permission slips & money and organize the Scout Account charges. Obtain the Tour Permit as necessary for the “Out of Zone” Trips. Work with the Senior Patrol / Leaders who will organize the Patrols, and to account for & distribute the campout money. Coordinate the transportation needs of each event Drivers / Scouts (seat for each scout kind of thing) there and back (if different). Key Follow-Ups; Coordinate Charges-to-Accounts, Debits, Credits, ...

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**TROOP 20/20 IMPORTANT CONTACT NUMBERS**

<b>Name</b>	<b>Phone</b>	<b>Position</b>
Bill Magnotta	860-872-1274	Scoutmaster
Steve Houghtaling (open)	860-308-4869	Committee Chairman (& Advancement Chairperson
Mike Pezzetti	860-872-7268	Treasurer +
John Drost		Logistics
Gregg Tolman		Returnables CEO
Robert Magnotta		Committee Member
Jan Peacock	860-834-0362	Committee Member
Pete Bradshaw	860-670-2862	Assistant Scoutmaster
Dan Nevelos	860-872-6893	Assistant Scoutmaster
Steve Westerberg		Assistant Scoutmaster
Becky Nevelos		Webmaster / Camping Coordinator
Tim Kiessling	860-985-0147	Activities Coordinator
Sue Bassick	860-872-6893	Committee Member
Karen Yencho & Nikki Tolman		Summer Camp Coordinator
Jason Lipman	860-268-0545	Fundraiser Chairperson
Ralph Webber		Quartermaster
Randy Ramsdell	860-875-8057	Chartered Org. Rep